

DECATUR PUBLIC SCHOOL DISTRICT #61
BOARD OF EDUCATION
AGENDA

Regular Meeting
Keil Administration Building
101 W. Cerro Gordo Street
Decatur, IL 62523

February 28, 2023
4:00 PM Open Session
Closed Session Immediately Following
6:30 PM Open Session Reconvened

Legend: AI = Action Item DI = Discussion Item IO = Information Only

Strategic Plan Mission:

The mission of Decatur Public Schools, the destination district of our community, is to unlock students' unique and limitless potential to achieve their personal aspirations as fully prepared, contributing citizens in a global society through learning experiences distinguished by:

- *commitment to the whole person resulting in student growth and confidence*
- *relevant, innovative, personalized academic pathways that promote passion and pride*
- *a learning environment that fosters curiosity and the thirst for achievement and discovery*
- *a culture of diversity, adaptability, and resilience*
- *meaningful and lasting relationships*
- *extraordinary school and community connections*

The Board of Education Parameters that Guide Our Work:

- We will make decisions in the best interest of all students.
- We will treat all people with dignity and respect.
- We will seek input and collaboration throughout our diverse community.
- We will practice responsible stewardship of all our resources.

AI 1.0 CALL TO ORDER

CALL FOR EXECUTIVE SESSION

The Board of Education will meet in Closed Executive Session to conduct student discipline hearings, discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, security procedures and school building safety and security, and discussion of collective negotiating matters between the Board and representatives of its employees.

Roll Call

IO 2.0 PLEDGE OF ALLEGIANCE

AI 3.0 APPROVAL OF AGENDA FEBRUARY 28, 2023

IO 4.0 DISTRICT HIGHLIGHT

- Dennis Lab School
- Home School Connection – February Family Tik Talks Video

IO 5.0 PUBLIC PARTICIPATION

- Identify oneself and be brief.
- Comments should be limited to 3 minutes.
- Any public comments submitted to the Board Secretary will be included in the record.

DI 6.0 STUDENT AMBASSADORS' REPORT

BOARD DISCUSSION

IO 7.0 REPORTS FROM ADMINISTRATION

- A. Early Bid Process for New K-8 School

AI 8.0 CONSENT ITEMS

- A. Minutes: Open/Closed Session Meetings February 14, 2023
- B. Financial Conditions Report
- E. School Board Policies:
- a. Policy 4:150: Operational Services – Facility Management and Building Programs
 - b. Policy 7:30: Students – Student Assignment and Intra-District Transfers Attendance Areas
- F. Job Description: Substitute Security Officer (new)

AI 9.0 ROLL CALL ACTION ITEMS

- A. Vote on a Potential Student 2023-0004 Expulsion
- B. Vote on a Potential Student 2023-0005 Expulsion
- C. Vote on a Potential Student 2023-0006 Expulsion
- D. Personnel Action Items
- E. Authorization for BLDD to Release Early Bids for Precast Architectural Concrete, Main Electrical Gear and HVAC Units

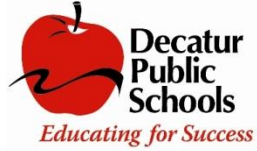
IO 10.0 IMPORTANT DATES

- March** 06 Casimir Pulaski Holiday – **SCHOOL IS IN SESSION**
- 10 Parent/Teacher Conferences
- **NO School for Students and District Offices are Open**
- 13 – 17 Spring Break Week
- **NO School for Students and District Offices are Open**

NEXT MEETING

The public portion of the next regular meeting of the Board of Education will be at 6:30 PM, Tuesday, March 07, 2023 at the Keil Administration Building.

AI 11.0 ADJOURNMENT



**Board of Education
Decatur Public School District 61**

Date: February 28, 2023	Subject: Monthly Financial Conditions Report
Initiated By: Dr. Mike Curry, Chief Operational Officer	Attachments: Financial Conditions Report
Reviewed By: Dr. Rochelle Clark, Superintendent	

BACKGROUND INFORMATION:

The attached report illustrates the District’s year-to-date revenues and expenditures and provides an explanation of the financial conditions of the Decatur Public School District and Macon-Piatt Special Education District.

CURRENT CONSIDERATIONS:

As the District completes January, the seventh month of FY23, the Macon-Piatt Special Education District has expended 43.10% of its overall budget; Decatur 61 has expended 43.14% of its overall budget.

As of February 21, 2023, the State Comptroller is holding FY23 ISBE vouchers in the amount of \$2,805,744 of which \$2,686,387 is associated with Evidence-Based Funding and \$107,558 is associated with the Early Childhood Block Grant.

The District’s January 2023 month-end, Education Fund balance is \$43,519,511; the January 2022 month-end Education Fund balance was \$34,922,274.

FINANCIAL CONSIDERATIONS:

n/a

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the Monthly Financial Conditions report as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____

2022-2023 Decatur Public S.D. #61
Fund Balance Summary - January 31, 2023

<u>Fund</u>	<u>Fund Balance 07/01/22</u>	<u>Revenues Year to Date</u>	<u>Expenditures Year to Date</u>	<u>Net Cash Flow</u>	<u>Change in Fund Balance</u>	<u>Balance 01/31/23</u>	<u>Estimated Balance 06/30/23</u>
DISTRICT # 61							
Education	\$24,297,686	\$74,682,059	\$55,460,234	\$19,221,825	\$0	\$43,519,511	\$ 25,270,369
Operation & Maintenance	\$1,726,331	\$3,555,785	\$4,629,100	(\$1,073,315)	\$0	\$653,016	\$ 1,804,288
Debt Service	\$9,828,518	\$5,949,438	\$5,621,519	\$327,919	\$0	\$10,156,437	\$ 7,154,534
Transportation	\$3,672,575	\$3,543,247	\$2,749,906	\$793,341	\$0	\$4,465,916	\$ 1,945,821
IMRF	\$135,342	\$3,085,086	\$2,094,668	\$990,418	\$0	\$1,125,760	\$ (194,654)
Social Security/Medicare	\$929,217	\$1,885,687	\$1,513,591	\$372,096	\$0	\$1,301,313	\$ 552,240
Capital Projects Fund	\$9,147,766	\$51,320	\$1,653,348	(\$1,602,028)	\$0	\$7,545,738	\$ 8,483,227
Working Cash	\$5,926,430	\$490,467	\$0	\$490,467	\$0	\$6,416,897	\$ 6,286,330
Tort Immunity/Judgment	\$5,093,239	\$3,147,447	\$2,090,730	\$1,056,717	(\$258,070)	\$5,891,886	\$ 5,521,547
Fire Prevention/Safety	\$5,752,167	\$447,619	\$2,873,779	(\$2,426,160)	\$0	\$3,326,007	\$ -
Totals District 61	\$66,509,271	\$96,838,155	\$78,686,875	\$18,151,280	(\$258,070)	\$84,402,481	\$56,823,702
Macon-Piatt Special Ed District	\$7,480,866	\$8,558,319	\$8,779,499	(\$221,180)	\$0	\$7,259,686	\$ 6,156,512

Macon-Piatt Special Education District
Report Date: January 2023
Financial Condition as of January 31, 2023

Percent of year passed: 58%

	Revenues	Budget	Actual Y-T-D	Percent Received/Used
12	Education	19,046,786	8,558,319	44.93%
22	Operation & Maintenance	-	-	0.00%
42	Transportation	-	-	0.00%
52	IMRF	-	-	0.00%
	Total Revenues	<u>19,046,786</u>	<u>8,558,319</u>	<u>44.93%</u>

Expenditures

12	Education	18,545,439	8,125,264	43.81%
22	Operation & Maintenance	448,980	8,354	1.86%
42	Transportation	21,750	6,931	31.87%
52	IMRF	<u>1,354,971</u>	<u>638,950</u>	47.16%
	Total Expenditures	<u>20,371,140</u>	<u>8,779,499</u>	<u>43.10%</u>

Net Cash

	Total Revenues	19,046,786	8,558,319	44.93%
	Total Expenditures	<u>20,371,140</u>	<u>8,779,499</u>	43.10%
	Net Cash	<u>(1,324,354)</u>	<u>(221,180)</u>	

Fund Balances

12	Education	<u>7,259,686</u>
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Decatur Public School District #61
Report Date: January 2023
Financial Condition as of January 31, 2023

Percent of year passed: 58%

	Revenues	Budget	Actual Year to Date	Percent Received/Used	FY 22 Percent Received/Used As Of 01/31/2022
10	Education	141,006,354	74,682,059	52.96%	56.38%
20	Operation & Maintenance	7,946,441	3,555,785	44.75%	52.03%
30	Debt Service	5,363,921	5,949,438	110.92%	88.04%
40	Transportation	4,332,976	3,543,247	81.77%	89.52%
50	IMRF	2,615,500	3,085,086	117.95%	72.20%
51	Social Security	1,910,450	1,885,687	98.70%	99.55%
60	Capital Projects	5,700,000	51,320	0.90%	80.98%
70	Working Cash	359,900	490,467	136.28%	101.73%
80	Tort Immunity/Judgment	3,101,500	3,147,447	101.48%	103.18%
90	Fire Prevention/Safety	367,900	447,619	121.67%	101.69%
	Total Revenues	172,704,942	96,838,155	56.07%	60.66%

Expenditures

10	Education	140,033,671	55,460,234	39.60%	39.70%
20	Operation & Maintenance	7,868,484	4,629,100	58.83%	59.79%
30	Debt Service	8,037,905	5,621,519	69.94%	65.31%
40	Transportation	6,059,730	2,749,906	45.38%	39.94%
50	IMRF	2,945,496	2,094,668	71.11%	62.59%
51	Social Security	2,287,427	1,513,591	66.17%	55.37%
60	Capital Projects	6,364,539	1,653,348	25.98%	72.66%

70	Working Cash	-	-	0.00%	0.00%
80	Tort Immunity/Judgment	2,673,192	2,090,730	78.21%	36.37%
90	Fire Prevention/Safety	<u>6,120,067</u>	<u>2,873,779</u>	46.96%	46.26%
	Total Expenditures	<u>182,390,511</u>	<u>78,686,875</u>	43.14%	44.55%

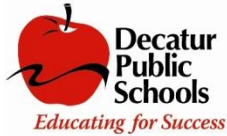
Net Cash

Total Revenues	172,704,942	96,838,155	56.07%
Total Expenditures	<u>182,390,511</u>	<u>78,686,875</u>	43.14%
Net Cash	<u>(9,685,569)</u>	<u>18,151,280</u>	

Fund Balances

Actual

10	Education	43,519,511
20	Operation & Maintenance	653,016
30	Debt Service	10,156,437
40	Transportation	4,465,916
50	IMRF	1,125,760
51	Social Security	1,301,313
60	Capital Projects	7,545,738
70	Working Cash	6,416,897
80	Tort Immunity/Judgment	5,891,886
90	Fire Prevention/Safety	<u>3,326,007</u>
	Total Funds	<u>84,402,481</u>



Board of Education Decatur Public School District #61

Date: February 28, 2023	Subject: School Board Policies <ul style="list-style-type: none"> • 4:150: Operational Services – Facility Management and Building Programs • 7:30: Students – Students Assignment and Intra-District Transfers Attendance Areas
Initiated By: Dr. Rochelle Clark, Superintendent	Attachments: School Board Policies 4:150 and 7:30
Reviewed By: Dr. Mike Curry, Chief Operational Officer Dr. Rochelle Clark, Superintendent	

BACKGROUND INFORMATION:

The Board Policy Committee regularly reviews Policies to adjust based on the Illinois Association School Boards PRESS recommendations, current practices, needed changes to practices, and updates to reflect changes associated with new laws. The policies are reviewed by the Board Policy Committee and the best corresponding administrator(s).

CURRENT CONSIDERATIONS:

The following School Board Policies were presented for information only during the February 14, 2023 Board of Education meeting. The following policies are being recommended for approval:

- 4:150: Operational Services – Facility Management and Building Programs,
- 7:30: Students – Students Assignment and Intra-District Transfers Attendance Areas

FINANCIAL CONSIDERATIONS:

N/A

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the attached School Board Policies (4:150 and 7:30) as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____

Operational Services

Facility Management and Building Programs

The Superintendent or designee shall manage the District's facilities and grounds as well as facility construction and building programs in accordance with the law, the standards set forth in this policy, and other applicable School Board policies. The Superintendent or designee shall facilitate: (1) inspections of schools by the Regional Superintendent and State Fire Marshal or designee, (2) review of plans and specifications for future construction or alterations of a school if requested by the relevant municipality, county (if applicable), or fire protection district, and (3) compliance with the 10-year safety survey process required by the School Code.

Standards for Managing Buildings and Grounds

All District buildings and grounds shall be adequately maintained in order to provide an appropriate, safe, and energy efficient physical environment for learning and teaching. The Superintendent or designee shall provide the Board with periodic reports on maintenance data and projected maintenance needs that include cost analysis. Vacant school distinct buildings that are the sole property of the district, and have not been repurposed for future use, will be demolished within 3 years of its vacancy. Prior Board approval is needed for all renovations, demolition, or permanent alterations to buildings or grounds when the total cost will exceed \$25,000, including the cost equivalent of staff time. This policy is not intended to discourage efforts to improve the appearance of buildings or grounds that are consistent with the designated use of those buildings and grounds.

Standards for Green Cleaning

For each District school with 50 or more students, the Superintendent or designee shall establish and supervise a green cleaning program that complies with the guidelines established by the Illinois Green Government Coordinating Council.

Standards for Facility Construction and Building Programs

As appropriate, the Board will authorize a comprehensive study to determine the need for facility construction and expansion. On an annual basis, the Superintendent or designee shall provide the Board with projected facility needs, enrollment trends, and other data impacting facility use. Board approval is needed for all new facility construction and expansion.

When making decisions pertaining to design and construction of school facilities, the Board will confer with members of the staff and community, the Illinois State Board of Education, and educational and architectural consultants, as it deems appropriate. The Board's facility goals are to:

1. Design buildings for sufficient flexibility to permit new or modified programs which drive student achievement and accommodate restorative practices.
2. With input from teachers and building staff, base educational specifications for school buildings on identifiable student needs.
3. Meet or exceed all safety requirements and requirements on the accessibility of school facilities to disabled persons as specified in state and federal law.
4. Provide for low maintenance costs, energy efficiency and minimal environmental impact.

5. Develop and implement a communication plan that tells the story to the community about the intention of design, respects the input of stakeholders and their ownership in the process.
6. Meet requirements on the accessibility of school facilities to disabled persons as specified in State and federal law.
7. Provide for low maintenance costs, energy efficiency, and minimal environmental impact.

Naming Buildings and Facilities

Recognizing that the name for a school building, facility, or ground or field reflects on its public image, the Board's primary consideration will be to select a name that enhances the credibility and stature of the school or facility. Any request to name or rename an existing facility should be submitted to the Board. When a facility is to be named or renamed, the Board President will appoint a special committee to consider nominations and make a recommendation, along with supporting rationale, to the Board. The Board will make the final selection.

LEGAL REF.: 42 U.S.C. §12101 et seq., Americans with Disabilities Act of 1990, implemented by 28 C.F.R. Parts 35 and 36.

20 ILCS 3130/, Green Buildings Act.

105 ILCS 5/2-3.12, 5/10-20.49, 5/10-22.36, 5/10-20.63, and 5/17-2.11

105 ILCS 140/, Green Cleaning Schools Act.

105 ILCS 230/, School Construction Law.

410 ILCS 25/, Environmental Barriers Act.

410 ILCS 35/25, Equitable Restrooms Act.

820 ILCS 130/, Prevailing Wage Act.

23 Ill.Admin.Code Part 151, School Construction Program; Part 180, Health/Life Safety Code for Public Schools; and Part 2800, Green Cleaning for Elementary and Secondary Schools.

71 Ill.Admin.Code Part 400, Ill. Accessibility Code.

CROSS REF.: 2:150 (Committees), 2:170 (Procurement of Architectural, Engineering, and Land Surveying Services), 4:60 (Purchases and Contracts), 8:70 (Accommodating Individuals with Disabilities)

ADOPTED: May 29, 1997

REVISED: May 27, 2008
May 22, 2012
July 8, 2014
August 5, 2014
March 24, 2015
April 23, 2019
January 14, 2020
July 12, 2022
February 28, 2023

Students

Student Assignment and Intra-District Transfers

Attendance Areas

The School District is divided into school attendance areas. The Superintendent or designee will:

1. Review the boundary lines annually and recommend to the School Board any changes or revisions for existing units; or
2. Create new units using a lens that considers preventing segregation and the elimination of separating students in the District's schools because of color, race, or nationality.

The Superintendent or designee shall maintain a map of the District showing current school attendance areas. All records pertaining to the creation, alteration, or revision of attendance units are open to the public. Homeless children shall be assigned according to Board policy 6:140, *Education of Homeless Children*.

The magnet schools incorporate the entire district as the attendance boundary and are assigned by a lottery process. Families that enter the lottery for one of the district's magnet schools, and have been selected for enrollment, will remain in the magnet school for the duration of their continued DPS 61 education career. For example, if a student enters a K-8 magnet school at a pre-K 3, he/she will remain there through 8th grade if the parent/guardian(s) completes the Intent to Return Form each year. The completed form is needed to identify how many vacant seats will be available for incoming students.

Incoming siblings of a magnet student will need to complete the same initial lottery process for entry into the magnet school of choice but will be given priority over other applicants. Lottery application is needed as seats may not be available for all siblings that apply. Those siblings that are not enrolled in the magnet school of choice will be put on the wait list and will have priority over others on the wait list. ***There must be room in the grade requested to be placed at any magnet school of choice.*** Once siblings have been enrolled, all siblings will remain at the magnet school of choice for the duration of their continued DPS 61 education career. Again, at the end of each school year, the family will need to complete the Intent to Return Form for all siblings.

Exceptions

Students that display gross disruptive behaviors, after appropriate interventions have been provided, may have their magnet status revoked, and placed in his/her home attendance center immediately. The family would have to reapply the following school year and be selected through the traditional lottery process. There will be no exception.

Families that leave the magnet school of choice or move out of DPS 61 boundary will need to reapply through the traditional lottery process. There will be no exception.

Transfers Within the District

A student's parent(s)/guardian(s) may request a transfer for their child to a District school other than the one assigned. A request should be directed to the Superintendent or designee, who, at his or her sole discretion, may grant the request when the parent(s)/guardian(s) demonstrate that the student could be better accommodated at another school and provided space is available. If a request is granted, the parent/guardian shall be responsible for transportation to and from school and to and from activities. The provisions in this section have no applicability to transfers pursuant to the Unsafe School Choice Option covered in Board policy 4:170, *Safety*.

Class Assignments

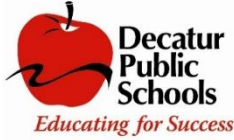
The Superintendent or designee shall assign students to classes.

LEGAL REF.: 105 ILCS, 5/10-21.3, 5/10-21.3a and 5/10-22.5.

CROSS REF.: 4:170 (Safety), 6:30 (Organization of Instruction), 6:140 (Education of Homeless)

ADOPTED: April 22, 1997

REVISED: November 12, 2003
August 12, 2008
August 7, 2012
May 28, 2013
May 27, 2014
March 24, 2015
December 13, 2016
April 28, 2020
June 9, 2020
April 12, 2022
February 28, 2023



Board of Education Decatur Public School District #61

Date: February 28, 2023	Subject: Substitute Security Officer
Initiated By: Valdimir Talley, Safety and Security Administration	Attachments: Job Description
Reviewed By: Jason Fox, Director of Human Resources and Deanne Hillman Interim Director of Human Resources	

BACKGROUND INFORMATION:

Over the last year, the district has experienced a need for a Substitute Security Officer when building security personnel have been absent due to vacation and/or illness. Security is used to assist in preventing unauthorized visitors and assist in the overall climate of the building.

CURRENT CONSIDERATIONS:

Safe buildings promote healthier working environments, promote the protection of all students and staff, and deters unwanted visitors.

FINANCIAL CONSIDERATIONS:

This position is within current budget.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve this job description as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____

TITLE: Substitute Security Officer

QUALIFICATIONS, SKILLS & CHARACTERS:

QUALIFICATIONS

- Hold a high school diploma or its equivalent
- Associates degree or higher preferred
- Previous security and/or educational experience preferred
- Provide evidence that health is adequate to fulfill the job functions and responsibilities, with reasonable accommodation pursuant to Illinois School Code.
- Pass the state required Tuberculosis Test as required by Illinois School code.
- Meet such alternatives to the above qualifications as the Superintendent may find appropriate and acceptable.

SKILLS

- Possesses excellent communication and interpersonal skills
- Functions as a team member
- Ability to learn Crisis Prevention Intervention techniques
- Able to propose, develop, and implement conflict resolution strategies

CHARACTERISTICS

- Exhibit a personality that demonstrates interpersonal skills to relate well with students, staff, administration, parents and the community.
- Demonstrate the ability to communicate effectively in English, both orally and in writing, using proper grammar and vocabulary.

REPORTS TO:

School Principal or Designee

MAINTAINS LIAISON WITH:

Central Administration
Building Administration
Teachers and Staff
Parents and Students
School Liaison Officers/SROs
Other Security Staff

SUPERVISES:

Students, under the authority of Building Administration.

JOB GOAL:

To help facilitate a safe and welcoming school environment.

PENDING BOE APPROVAL 2/28/2023

ESSENTIAL FUNCTIONS:

(The following are the essential fundamentals to include but not limited to the following job duties.)

1. Establish relationships and interact with community staff and students.
2. Assist in providing safe and secure environment.
3. Serve as support to the office by escorting students to and from class.
4. Identify students in violation of uniform policy and utilize building protocol for recording and notifying administration.
5. Ensure students who are tardy to class in their community report to the office to check in.
6. Assist in supervising lunch detention.
7. Assist in supervising students before and after school in designated areas.
8. Function as a team member within community, security team, and with all staff.
9. Monitor the interior/exterior of school buildings using multiple security cameras and on foot.
10. Provide crowd control at public gatherings, assemblies, etc.
11. Keep the administration advised on all matters dealing with security measures.
12. Watch for disturbances, fights, unauthorized visitors, or criminal activity. Assess danger and call for assistance if necessary.
13. Intervene in disturbances, utilizing verbal and physical de-escalation techniques to obtain and maintain control of situations, as appropriate, and evaluate the situation to determine proper disposition of the situation.
14. Identify and report hazardous situations and maintain control of scene while notifying appropriate authorities.
15. Wear District provided attire as required.
16. Participate in appropriate trainings, in-service and workshop programs.
17. Prepare reports for Administration.
18. Display ethical and professional behavior in working with students, parents, school personnel, and outside agencies associated with the school.
19. Promote a positive image and act as a role model for students.
20. Act as a resource to students, parents, and faculty members, meeting with them on an as needed basis.
21. Other job-related duties assigned by administration.

TERMS OF EMPLOYMENT:

Salary is based upon qualifications and the established salary schedule. Work year is set in accordance with the attendance days of students plus one additional day for professional development.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Educational Support Personnel.

PENDING BOE APPROVAL 2/28/2023

PHYSICAL DEMANDS AND WORKING ENVIRONMENT:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all inclusive. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential responsibilities and functions of the job.

Unless reasonable accommodations can be made, while performing this job the staff member shall:

- Use strength to lift, push, pull or cause to be moved items up to 40 pounds to perform the functions of the job.
- Sit, stand and walk for extended periods of time to monitor students and facilities.
- Speak and hear as to be heard a distance of 100 yards
- Use close vision, color vision, peripheral vision and depth perception along with the ability to focus vision.
- Communicate effectively in English, using proper grammar and vocabulary.
- Reach with hands and arms and use hands and fingers to handle objects and operate tools, computers, and/or controls.

MENTAL ENVIRONMENT:

Reading; ability to communicate effectively (verbally and written); ability to operate and learn new technology systems; work under stress, independently, and under pressure of deadlines.

ENVIRONMENTAL DEMANDS:

The environmental demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all inclusive.

- Exposure to a variety of childhood and adult diseases and illnesses.
- Occasional exposure to a variety of weather conditions.
- Exposure to heated/air conditioned and ventilated facilities.
- Exposure to a building in which a variety of chemical substances are used for cleaning, instruction, and/or operation of equipment.
- Exposure to paper dust, normal office noises and road vibrations while driving an automobile.
- Function in a workplace that is usually moderately quiet but that can be noisy and crowded at times.

Decatur Public Schools is an equal employment opportunity employer with an affirmative action plan.



Board of Education Decatur Public School District #61

Date: February 28, 2023	Subject: Personnel Action
Initiated By: Jason E. Fox, Director of Human Resources, and the Human Resources Department	Attachments: 6 Pages of Personnel Action
Reviewed By: Dr. Rochelle Clark, Superintendent	

BACKGROUND INFORMATION:

Per Board Policy 5:30: Hiring Process and Criteria – The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with School board policy on equal employment opportunities and minority recruitment.

CURRENT CONSIDERATIONS:

All offers of employment are contingent upon the approval of the Board of Education. Accordingly, anyone who is offered and begins employment prior to the approval of the Board of Education understands that they will do so as a substitute. If the approval of the Board of Education is obtained, these substitutes will then be made whole retroactive to their first day of employment.

FINANCIAL CONSIDERATIONS:

These positions are in the budget.

STAFF RECOMMENDATION:

The Administration respectfully requests the Board of Education approve all Personnel Action Items as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____

To: Board of Education
From: Jason E. Fox, Director of Human Resources
Date: February 23, 2023
Board Date: February 28, 2023
Re: Personnel Action

EMPLOYMENT RECOMMENDATIONS

TEACHERS:

Name	Position	Effective Date
Zachary Senger	Social Studies, Stephen Decatur	February 21, 2023

TEACHING ASSISTANTS:

Name	Position	Effective Date
Jennifer Sleeth	Sign Language Assistant, Montessori Academy, 6 hours per day	February 23, 2023

SECURITY PERSONNEL:

Name	Position	Effective Date
Stephon Bobbitt Jr	School Security Officer, Garfield Learning	March 6, 2023

CUSTODIAN:

Name	Position	Effective Date
Richard Brownlow	2nd Shift Custodian, Buildings & Grounds	February 27, 2023

EXTENDED DAY:

Name	Position	Effective Date
Zoie Nelsen	Non Certified Staff, Muffley	February 14, 2023
Aarhianna Primm	Non Certified Staff, Pershing	February 14, 2023
Valerie Pugh	Non Certified Staff, Franklin Grove	February 21, 2023
Tandya Smith	Non Certified Staff, Franklin Grove	February 21, 2023
Derrick Taylor	Non Certified Staff, Parsons	February 14, 2023
Lisa Tiner	Site Coordinator, Parsons	February 13, 2023

Lasheka Young	Non Certified Staff, Johns Hill	February 14, 2023
Aaron Weeams	Non Certified Staff, Dennis Kaleidoscope	February 14, 2023

SCHEDULE B:

Name	Position	Effective Date
Blair Paulson	.5 FTE Student Council Advisor, Franklin Grove	January 4, 2023
Madison Stark	.5 FTE Student Council Advisor, Franklin Grove	January 4, 2023

TRANSFERS

TEACHING ASSISTANT:

Name	Position	Effective Date
Eric Ginder	From Life Skills Assistant, Eisenhower, 6.5 hours per day to Special Ed Assistant, Muffley, 6 hours per day	February 27, 2023

CUSTODIAN:

Name	Position	Effective Date
Clark Smith	From 2nd Shift Custodian, All Schools to 2nd Shift Custodian, Stephen Decatur	February 21, 2023

SECURITY PERSONNEL:

Name	Position	Effective Date
Bryant Hart	From School Security Officer, Franklin Grove to School Security Officer, American Dreamer	March 6, 2023

EXTENDED DAY:

Name	Position	Effective Date
Kei Von Evans	From Non Certified Staff, American Dreamer to Certified (Non DPS) Staff, American Dreamer	February 14, 2023

CATEGORY CHANGES:

Name	Position	Effective Date
Iesha O'Neal	From K/1 Instructional Assistant, American Dreamer to Floating School Security Officer, Keil	March 6, 2023

RESIGNATIONS

ADMINISTRATION:

Name	Position	Effective Date
Jason E. Fox	Director of Human Resources, Human Resources	June 30, 2023

TEACHER:

Name	Position	Effective Date
Skyler Harford	Grade 5, Baum	May 30, 2023

TEACHING ASSISTANTS:

Name	Position	Effective Date
DrewAndria Burnside	Special Ed Assistant, Muffley	February 10, 2023
Melvialene Goodman	SELA Assistant, SELA	March 10, 2023

EXTENDED DAY:

Name	Position	Effective Date
Isabelle Hancock	Non Certified Staff, Franklin Grove	February 28, 2023

SCHEDULE B:

Name	Position	Effective Date
Michael Karas	Assistant Wrestling Coach, Eisenhower	February 23, 2023

LEAVE OF ABSENCE

TEACHING ASSISTANT:

Name	LEAVE	Effective Date
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Natasha Hamilton	Medical Leave	February 14, 2023
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RETIREMENTS

TEACHING ASSISTANT:

Name	Position	Effective Date
Carol Perry	Special Ed Assistant, Eisenhower	December 31, 2025
Ann Graven	Special Ed Assistant, Eisenhower	July 31, 2025

COMPENSATION RECOMMENDATIONS:

- The following staff members should be compensated for participating in 7 Mindsets on February 6, 2023 at PDI:

Destiney Kramer	\$16.66	Carrie Sager	\$16.66
Krista Hudson	\$16.66	Kylie Hale	\$16.66
Aubrey Jump	\$16.66	Maria Wiggins	\$33.32
Ron Lybarger	\$16.66	Melissa Cripe	\$16.66
Terri Ellis	\$16.66	Nicole Genet	\$16.66

- The following staff members should be compensated **\$16.67** for participating in PBIS on January 12, 2023 at Franklin Grove:

Kristin Portis	Kari Tucker
Charles Durst	Iris Leahy
Vernadene Wells	

- The following staff members should be compensated **\$100.00** for participating in PBIS Coach Training on October 15, 2022 at Muffley:

Diane Orr	Vanessa Kelson
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- The following staff members should be compensated for participating in New Educator Training on February 7, 2023 at PDI:

Grace Oxley	\$24.99	Bette Felstead	\$24.99
Aric Greenberg	\$24.99	Kristi Adams	\$24.99
Alexander Shafer	\$24.99	Caitlin Brock	\$24.99
Heather Piper	\$24.99	Kaelee Queary	\$24.99
Stian Follestead	\$24.99	Robert O'Brien	\$24.99
Katie Thomas	\$24.99	Alicia Atkins	\$24.99
Linnea Nordstrom	\$24.99	Dalton Collins	\$24.99
Marissa Gibbens	\$24.99	Olivia Triplett	\$22.50
Rachel Roberts	\$24.99	Kelli Murray	\$49.50
Heidy Perales	\$24.99	Yolanda Minor	\$49.50
Christine Cullison	\$24.99	Rhonda Thomas-Cox	\$49.50
Kelly Thomas Millburg	\$24.99	Denisha Patrick	\$49.50

- The following staff members should be compensated **\$16.66** for participating in Time Saving Tips for Teachers Using Apple on February 8, 2023 at PDI:

Michelle Houchins	Zachary Shugart
Melissa Prusun	Linnea Nordstrom
Robert O'Brien	Carla Giberson
Samantha Stark	Marcy Braden
Jacob Christner	

- The following staff member should be compensated **\$2,000.00** monthly for P12 Director additional duties effective March 6, 2023:

Mary Brady

- The following staff member should be compensated **\$2,000.00** monthly for Franklin Grove additional duties effective March 1, 2023:

Stephanie Strang

- The following staff member should be compensated **\$2,000.00** monthly for Eisenhower additional duties effective March 1, 2023:

Sergio Reyna

- The following staff members should be compensated for participating in Encore Curriculum Work Session on February 13, 2023 at PDI:

Haley Burton	\$66.00	Deborah Kwasny	\$66.00
Rhonda Thomas-Cox	\$132.00	Rebecca Merrill	\$66.00
Katie Busch	\$66.00	Jennifer Meyer	\$33.00
Scott Davidson	\$66.00	Thomas Miller	\$33.00
Garold Fowler	\$33.00	Clayton Thomas	\$66.00
Rebecca Harman	\$66.00	Elizabeth Turner	\$66.00
Delia Jackson	\$49.50	Brandy Vanderberg	\$66.00

- The following staff members should be compensated for participating in ESSA Planning on February 16, 2023 at Johns Hill:

Kristine Boomer	\$66.00	Leslie Johnson	\$66.00
Billie Hall	\$49.50	Jason Pals	\$66.00

- The following staff members should be compensated for participating in ESSA Planning on January 30, 2023 at Johns Hill:

Kristine Boomer	\$82.50	Leslie Johnson	\$82.50
Patricia Elam	\$82.50	Jason Pals	\$82.50
Billie Hall	\$66.00		

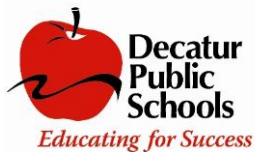
- The following staff members should be compensated for participating in ESSA Planning on February 9, 2023 at Johns Hill:

Kristine Boomer	\$66.00	Leslie Johnson	\$66.00
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Patricia Elam \$66.00
Billie Hall \$66.00

Thomas Miller \$49.50

- The following staff member should be compensated **\$2,000.00** for the X-Step for her years of service to Decatur Public Schools:
Carol Perry
- The following staff member should be compensated **\$3,500.00** for the X-Step for her years of service to Decatur Public Schools:
Ann Graven



Board of Education Decatur Public School District 61

Date: February 28, 2023	Subject: Authorization for BLDD to Release Early Bids for Precast Architectural Concrete, Main Electrical Gear, and HVAC Units
Initiated By: Dr. Mike Curry, Chief Operational Officer	Attachments: N/A
Reviewed By: Dr. Rochelle Clark, Superintendent	

BACKGROUND INFORMATION:

Due to logistical constraints, BLDD recommends an early bid process for difficult to acquire materials including: precast architectural concrete, main electrical gear, and HVAC equipment.

CURRENT CONSIDERATIONS:

Due to long lead times in the industry, the early bid process will ensure product availability.

FINANCIAL CONSIDERATIONS:

The above items would qualify for ESSER III reimbursement as part of the new STEM Academy project.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the authorization for BLDD to release early bids for precast architectural concrete, main electrical gear, and HVAC Units as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____